



BENEFITS CONTACT DIRECTORY

Human Resources: 561-841-4200 (ph); 561-841-4283 (fax); pthr@pbcgov.org (email) ♦ Payroll: 561-841-4235 (ph); 561-841-4290 (fax) ♦ Benefits Coordinator: 561-841-4337 (ph); 561-841-4283 (fax)

All employees have a County email address and User Name and password for access to information and self-service systems. Contact Human Resources or Payroll for assistance or to obtain your access information..

Requests for password resets are generally processed within 48 hours. Once request is processed, you can -

- **Login to HRIS to create/reset your unique password before accessing other self-service systems**
- **Use the User ID (ALL CAPS) and new password to access MyBenefits and other self-service systems**

User ID _____ Default Password Reset: palmtran#### (#### is the last 4 # of your SSN)

From Home: Palm Tran website at www.palmtran.org - use the "[Staff Portal](#)" link to link directly to self-service systems:

- **HRIS - Human Resources Info System** - paychecks and personnel info <https://secure.co.palm-beach.fl.us/hris>
- **MyBenefits - W2s and Benefits enrollment information:** <http://www.pbcgov.org/mybenefits>

Group Insurances Benefits	Customer Service #	Group Policy #
Medical: CIGNA - www.cigna.com or mycigna.com Onsite Rep: Heidi Rice: Heidi.Rice@Cigna.com	1-800-244-6224 1-561-233-5463	3212040
Dental: Solstice Benefits, Inc www.SolsticeBenefits.com or www.MySolstice.net	1-855-494-0098 Or 1-877-760-2247	13000
2015 - (previous) Dental carrier: www.myuhc.com Solstice (DHMO) UnitedHealthcare (PPO)	1-800-955-4137 (DHMO) 1-877-816-3596 (PPO)	752335 or 685267
Life Insurance: Minnesota Life Insurance Company www.lifebenefits.com	1- 866-293-6047	33696
Short & Long term Disability: CIGNA www.cigna.com	800-362-4462 800-642-8553 (Fax)	LTD: FLK-960504 STD: VDT-960736
(FLEX/FSA)Flexible Spending Accounts: P & A Group - www.padmin.com	1-800-688-2611	
CIGNA Vision Plan (part of medical): www.vsp.com	1-877-478-7557	3212040
Clear Vision 100 (part of dental): www.SolsticeBenefits.com	1-800-760-2247	13000
Other Benefits	Customer Service #	Additional Info
Deferred Compensation: Nationwide Retirement Solutions: www.nrsforu.com Plan Name: Palm Beach Transportation Auth Rep: Sharon Wilson	1-877-677-3678 1-561-310-8493 wilsos53@nationwide.com	39070001 Monthly Onsite Visits - NC - 3 rd Thursday - SC - 3 rd Wednesday
EAP/Employee Assistant Program	1-561-233-5460	Dr. Marcy Weiss
FMLA Benefits: CareWorks Employee Portal: timeoff.careworksusa.com	1-888-436-9530 1-888-436-9535 (fax)	If you have to leave a message always <u>include best number and time to reach you</u>
Legal Plan: ARAG www.araglegalcenter.com	1-800-247-4184	Prepaid legal services
Occupational Health Clinic	1-561-233-5450 1-561-233-5453 (fax)	
Pension Plan - Pension Resources Center www.resourcecenters.com Administrator: Nick Schiess (ext 2977)	1-561-624-3277 1-561-624-3278 (fax)	Palm Tran - ATU Local 1577 Pension Plan