

## **DBE PROGRAM for PALM BEACH COUNTY'S PUBLIC TRANSIT SYSTEM - PALM TRAN**

Palm Beach County, through Palm Tran, as the operator of Palm Beach County's public transit system, has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), Code of Federal Regulation 49 CFR Part 26.

Disadvantaged Business Enterprise is a federal program that ensures equal opportunity in transportation contracting markets, addresses the effects of discrimination in transportation contracting, and promotes increased participation in federally funded contracts by small, socially and economically disadvantaged businesses, including minority and women owned enterprises.

The DBE Certification Program is a Federal Program designed for business owners deemed "socially and economically disadvantaged".

### **To achieve DBE status a business must meet the following criteria:**

1. Must be an existing "for-profit" business that is currently operational;
2. Must meet the federal definition of a small business concern;
3. Must be an independent business which does not depend on its relationships with another firm or firms. If it is a subsidiary of a corporation, the business must still operate in a self-sufficient manner;
4. The qualifying owner(s) must meet the federal definition of "socially and economically disadvantaged" individuals;
5. The qualifying owner(s) must own a minimum of 51% of the company; and have an investment in their company;
6. The qualifying owner(s) cannot have a net worth that exceeds \$1.32 million (excluding the owner's business and primary residence);
7. The qualifying owner(s) must have day-to-day control of operations and possess an expertise in their work specialty.

**To apply for certification**, if your firm engages in or intends to engage in **road, highway or bridge planning**, design, construction or maintenance related to goods and services: Submit your DBE application to FDOT, regardless of your location in Florida.

Equal Opportunity Office  
605 Suwannee St. MS 65  
Tallahassee, FL 32399  
(850) 414-4747  
[DBECert.Help@dot.state.fl.us](mailto:DBECert.Help@dot.state.fl.us)  
<https://www.fdot.gov/equalopportunity/default.shtml>

If your firm engages in or intends to engage primarily in **transit related** goods and services: Submit your application to the FTA Certifying Member located closest to your primary place of business.

**Broward County Office of Economic and Small Business Development**

115 S. Andrews Ave., Room A-680

Fort Lauderdale, FL 33301-1802

Phone: 954-357-6400 / 954-357-6155

Fax: 954-357-5674

Attention: Certification Section

<http://www.broward.org/EconDev/Pages/FederalCertificationPrograms.aspx>

**Miami-Dade County Internal Services Department**

**Small Business Development, Certification Unit**

111 NW 1st ST STE 1900

MIAMI FL 33128

For assistance, call 305-375-3111

<http://www.miamidade.gov/smallbusiness/disadvantgaged-business-enterprise-program.asp>

A DBE certification is required ONLY for projects/contracts federally funded by the Department of Transportation (DOT) that have a DBE Goal.

Historically, Palm Tran spends DOT funds in the following categories:

<b>NAICS CODE</b>	<b>CATEGORY</b>	<b>PROJECT DETAIL</b>
<b>441110</b>	New Car Dealers	Relief Vehicles, Service Truck.
<b>423860</b>	Transportation Equipment and Supplies (except Motor Vehicle)	Maintenance/Shop/ Miscellaneous Support Equipment
<b>333319</b>	Merchant Wholesalers Other Commercial and Service Industry Machinery Manufacturing	
<b>336350</b>	Motor Vehicle Transmission and Power Train Parts Manufacturing	Capitalized Maintenance
<b>236220</b>	Commercial and Institutional Building Construction	General Contractors. We estimated that around 12% of the costs of capital equipment are incurred on installation.
<b>236210</b>	Industrial Building Construction Electrical Contractors and Other	
<b>238210</b>	Wiring Installation Contractors	

<b>541330</b>	Engineering Services	The assignments undertaken by these establishments may involve any of the following activities: provision of advice, preparation of feasibility studies, preparation of preliminary and final plans and designs, provision of technical services during the construction or installation phase, inspection and evaluation of engineering projects, and related services.
<b>541310</b>	Architectural Services	This industry comprises establishments primarily engaged in planning and designing residential, institutional, leisure, commercial, and industrial buildings and structures by applying knowledge of design, construction procedures, zoning regulations, building codes, and building materials.

If you have any questions about Palm Tran’s DBE program please contact:

Claudia Salazar  
Grants & Capital Project Analyst  
Palm Tran  
(561) 841-4241  
(561) 656-7443  
csalazar@pbcgov.org

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Please make sure you are registered with Palm Beach County, your business will be “visible” to all County departments not only Palm Tran.

Palm Tran conducts all procurement of Goods and Services through Palm Beach County’s Purchasing Department.

The first step in accessing the opportunities available in Palm Beach County is to become a registered vendor. Information is available at:

<http://discover.pbcgov.org/purchasing/Pages/Vendor-Registration.aspx>

As a registered vendor you receive notifications on County solicitations related to your type of business.

If your company meets the category of “Small Business”, another way to do business with Palm Beach County is to be certified by the Office of Equal Business Opportunity

(OEBO). Many of the County's contract opportunities require the participation of Certified Small Businesses. Information on certification is available at:  
<http://discover.pbcgov.org/oebo/Pages/default.aspx>

CONSTRUCTION AND CCNA PROJECTS - The Purchasing Department does not issue solicitations for construction-related projects or CCNA (engineering and architectural) services. For Construction or CCNA projects contact:

- Airports (561) 471-7462
- Engineering & Public Works (561) 684-4000
- Environmental Resources Management (561) 233-2400
- Facilities Development & Operations (561) 233-0200
- Water Utilities (561) 493-6000