



PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION  
301 N Olive Avenue, WPB, FL 33401  
[www.discover.pbcgov.org](http://www.discover.pbcgov.org)

## BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination.

(Answer "NONE" or "N/A" where appropriate.)

### APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

### SECTION I

(OFFICE USE ONLY)

\_\_\_\_ Advisory \_\_\_\_ Not Advisory

BOARD/COMMITTEE NAME: \_\_\_\_\_

TYPE OF APPOINTMENT: \_\_\_\_\_

AT-LARGE \_\_\_\_\_ DISTRICT # \_\_\_\_\_

REAPPOINTMENT \_\_\_\_\_ NEW APPOINTMENT \_\_\_\_\_

TERM: \_\_\_\_\_

START DATE \_\_\_\_\_ END DATE \_\_\_\_\_

LENGTH OF TERM: \_\_\_\_\_

YEARS \_\_\_\_\_

SEAT #: \_\_\_\_\_

SEAT REQUIREMENT: \_\_\_\_\_

COMPLETING AN UNEXPIRED TERM? \_\_\_\_\_

YES \_\_\_\_\_

NO \_\_\_\_\_

IF YES: DUE TO: \_\_\_\_\_

RESIGNATION \_\_\_\_\_

OTHER \_\_\_\_\_

COMPLETING TERM FOR: \_\_\_\_\_

ORIGINAL TERM EXPIRES: \_\_\_\_\_

*\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_*

### SECTION II

(to be completed by applicant)

**\*MUST BE A PALM BEACH COUNTY RESIDENT**

NAME: (First/Middle Initial/Last) \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_

EMAIL: \_\_\_\_\_

BUSINESS/EMPLOYER NAME: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

MAILING PREFERENCE: \_\_\_\_\_ RESIDENCE \_\_\_\_\_ BUSINESS \_\_\_\_\_

DEMOGRAPHIC INFORMATION: (choose one from each group)

#### GROUP #1

#### GROUP #2

MALE \_\_\_\_\_

AFRICAN-AMERICAN \_\_\_\_\_

HISPANIC-AMERICAN \_\_\_\_\_

FEMALE \_\_\_\_\_

ASIAN-AMERICAN \_\_\_\_\_

NATIVE-AMERICAN \_\_\_\_\_

CAUCASIAN \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A FELONY: \_\_\_\_\_

YES \_\_\_\_\_

NO \_\_\_\_\_

(conviction of a felony is not an automatic disqualifier from appointment)

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE: \_\_\_\_\_

## SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: \_\_\_\_\_ NONE \_\_\_\_\_ NOT APPLICABLE/(Governmental Entity)

Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Service</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

### SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? \_\_\_\_\_

YES

NO

If YES, please list: \_\_\_\_\_

CODE OF ETHICS TRAINING: \_\_\_\_\_ COMPLETED DATE: \_\_\_\_\_

All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

Training on the Palm Beach County Code of Ethics can be found on the web at:

<http://www.palmbeachcountyethics.com/training.htm>.

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: \_\_\_\_\_ PRINTED NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # \_\_\_\_\_

COMMISSIONER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: \_\_\_\_\_ YES \_\_\_\_\_ NO

BCC MEETING: \_\_\_\_\_ DATE \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.